

Work Order



COSTIGAN
REAL ESTATE GROUP

Date -

Performed By:

Status:

Property Address:

Date Requested:

Requested By:

Bank:

Combo Code :

Check if Complete

Reason for stop:

- Safe Guard / Initial Services Sign Off
- CFK:
- Vandalism followup:
- Utilities:
- Repair Work Sign off:
- Drop Sign / Lockbox / Init Pics SN# Set Combo Code To:
- Add Keys to Lockbox
- Lockbox Reported Not Working:
- Deliver Marketing Materials & Get Pics:
- Pick Up Sign / Lockbox
- Home Reported UNSECURE - Verifying
- Confirm Winterization:
- Full Set of Pictures
- Other

Rekey: Closing Key Code: Closing Date Supra Box SN#

Initial Key Code: Combo Code:



Notes

SAMPLE

[Submit Form via Email](#)